

Incipit

History of the Health Sciences Section Newsletter — Medical Library Association

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Supplement: May 2013 Business Meeting Minutes

Business Meeting Minutes

Boston, MA

Tuesday, May 7, 2013, 7:00am – 9:00am

Meeting Attendees

Susan Sanders, Joan Stoddart, Lucretia McClure, Melissa Nasea, Deidra Woodson, Donna Hirst, Diane McKenzie, Richard Nollan, Leslie Behm, Stephen Greenberg, Patricia Gallagher, Heidi Heilemann, and Fred Pachman.

Joan, Chair, called the meeting to order at 7:00am.

Chair's Report

Joan reported that the Annual Report stands as submitted and is available online.

Treasurer's Report

Deidra Woodson submitted the 2012 - 2013 Treasurer's Report showing a balance of \$6,871.99. The Section, along with the Section Program co-sponsors, is giving the invited speakers honorariums.

Membership Committee Report

Susan Sanders reported that the HHSS currently has a total of 74 members.

- She welcomed new members and mailed them HHSS pins.
- She suggested that two people should work together on the Membership Committee to ensure that new members are welcomed in a timely manner.

2012 Minutes

The minutes of the 2012 meeting in Seattle were motioned for approval and were approved.

2013 Section Programming Report

Susan reported on the Section Program.

- HHSS received no contributed paper submissions for the program "The Role of Alternative and Indigenous Medicine in Global Health: Historical and Contemporary Perspectives."
- The program was saved by inviting four speakers:
 - Stephen Greenberg, HHSS member and Coordinator of Public Service, History of Medicine Division, National Library of Medicine, Bethesda MD
 - Julia Whelan, AHIP, Reference and Education Librarian, Countway Library of Medicine, Harvard Medical School, Boston, MA
 - Lana Dvorkin-Camiel, Director, Applied Natural Products Programs, School of Pharmacy, Massachusetts College of Pharmacy and Health Sciences, Boston, MA

- Paula Gardiner, Assistant Director, Program for Integrative Medicine and the Healthcare Disparities, Boston Medical Center, Boston MA

Section Council Report

Joan reported on the Section Council meeting.

- MLA has a new scholarship fund that was named for Ysabel Bertolucci, who was Section Council Chair and recently passed away. Donations are being accepted to fund this scholarship.
- MLA and AHIP membership has decreased slightly.
- The meeting has over 2,000 attendees, including 200 international attendees.
- President-Elect Dixie Jones announced her five initiatives: advocacy, education, research, ethics, and history.
- A number of Sections are celebrating anniversaries: 80th for Dental; 65th for Hospital Libraries, Leadership and Management, and Pharmacy and Drug Information; 40th for Medical Library Education and Educational Media and Technologies; 25th for Medical Informatics.
- Sections are being encouraged to host their websites with WordPress.
- Chiropractic Section will transition from a Section to a SIG.
- Marketing and Outreach SIGs will merge.
- The motion to raise Section fundraising from \$2,000 to \$4,000 was defeated because they do not want competition with the National Program Committee fundraising.
- Section Council goals include improved marketing for scholarships and awards.
- Section Council is concerned that most MLA members are not members of sections.
- Section Shuffle has not been successful and will not continue.
- Section Programming needs improved management to ensure consistency.

Listserv Update

Donna reported that 118 members are on the listserv. She made the following updates to the listserv.

- Fifty-four members were removed because they had not renewed their section membership since 2011. Prior to removing the members, she sent a notice to the listserv stating that lapsed members would be removed.
- New members are not automatically added to the listserv. Instead, they must join on their own. After notifying new members of the listserv, she estimated that about 20 to 30 new members joined.
- Susan expressed concerns about making the listserv closed to non-members.

Newsletter Report

Melissa reported that 2 issues were published and a new editor is needed, since she is the Chair-Elect.

Election Report

- Melissa Nasea is the Chair-Elect.
- Since the elected Secretary/Treasurer declined the position because of another appointment, current Secretary/Treasurer Deidra Woodson was elected again and will serve another two years.
- Jim Shedlock is the Section Nominee for Section Council MLA Nominating Committee.

Continuing Education Report

Stephen Greenberg and Patricia Gallagher gave the Continuing Education report.

- HHSS has submitted a half-day CE class for next year.
- A new format will be introduced. Two-hour courses will be offered either online or in-person.
- The NLM History of Medicine Division has submitted an 8-hour course about developing exhibits.

- Plans are underway to start offering 1.5 credit hour webinars.
- Submissions for the symposium at the 2015 Annual Meeting are encouraged.

Oral History Committee Report

Patricia reported on the 2012 meeting, since the 2013 meeting will be held after this meeting.

- Eight oral histories have been published from the backlog.
- Four new interviews were conducted.
- Three new interviews have been scheduled.
- Oral histories are being conducted on the "Bethesda 11."
- The committee is in the process of publishing the backlog of histories recorded between 2001 and 2009.
- Four transcripts were in progress.
- Plans are in progress to upload the oral histories for online access.

Website Update

Patricia gave the website report.

- Statistics demonstrate that the HHSS website is well used and that the advocacy document and *Incipit* are being downloaded numerous times each month.
- She requested that members notify her if any broken links are found.
- Leslie Behm volunteered to assist with website management.

Gottlieb Award Report

Stephen announced that the Gottlieb Award was presented this year to Richard Nollan for his paper, "Life's Blood: Blood Banking in a Southern City."

Bylaws Committee Report

No report.

Joan passed the gavel to Susan.

New Business

New Chairs Needed

- Bylaws Committee: Leslie Behm volunteered to replace Patricia as the Chair.
- Membership Committee: A Chair is needed, but Susan is willing to work with her replacement.
- Newsletter Editor: Megan Rosenbloom has agreed to assist with editing the *Incipit* only if no one else volunteers. Alexandra Sarkozy is interested in either being Membership Committee Chair or *Incipit* Editor. Patricia suggested that perhaps Megan could be the editor for one year and train Alexandra to become the editor.

Procedure Manual

Melissa noted that the procedure manual has not been updated since 2009. Joan stated that as the Past Chair, she will be responsible for updating the procedure manual.

Advocacy Task Force Update

Lucretia gave the Advocacy update.

- She happily reported that *JMLA* has officially added the history column and encouraged everyone to read the inaugural article "Bibliotherapy: tracing the roots of a moral therapy movement in the United States from the early nineteenth century to the present" by Len Levin.
- She strongly encouraged Section members to contribute articles to the column, which is published once year in the April issue.
- She made a motion to end the Task Force on Advocacy, as it is no longer needed, and to recruit a permanent column editor and editorial board. Stephen seconded, and it was approved. Discussion then ensued about seeking approval from the MLA Board to make this procedural change.
- Michael Flannery is the current column editor. Lucretia and Donna are on the editorial board.
- Joan suggested that someone from the editorial board attend the *JMLA* Board meeting.
- Donna inquired about instituting an Advocacy Committee to further advocate the Section's goals.
- Susan will meet with Michael to discuss the column, and the suggestion to create an Advocacy Committee was tabled for further discussion.

2014 Section Programming

The theme of the 2014 Annual Meeting is "Building Our Information Future," which includes topics about both physical and virtual architecture/space.

Some ideas for a Section Program were discussed:

- Using archives to celebrate anniversaries
- Digital preservation, virtual archives, online displays
- Ethics and decision making, as related to archives
- Rebuilding archives/special collections
- New medical schools/libraries that will need to start archives using emails and electronic files
- Managing and accessing archives

Possible Section Program titles:

- "Building Our Information Future on the History/Archives/Artifacts/Treasures of our Past"
- "Building a New Archive"
- "Building Archives of the Future"

Gottlieb Award

Since there have been issues with the way the Gottlieb Award has been managed, Stephen revisited the discussion about redesigning the award and suggested that a committee was needed to move forward with this process. He moved to create a committee to discuss the development of a new award to replace the Gottlieb. Joan seconded, and it was approved.

Meetings

Susan suggested that the Section have more meetings throughout the year via teleconference software to move forward on the Section's action items.

HHSS Tours

The historical tour in Boston was well received, and Susan proposed that historical tours become tradition for the Section. Plans were discussed to set up a tour in Chicago for the next Annual Meeting.

Adjournment

The meeting was adjourned at 9:00am.

Minutes submitted by Deidra Woodson, Secretary/Treasurer of the MLA History of the Health Sciences Section.